

**Draft Minutes**

**Greywell Parish Council Annual General Meeting**

**Wednesday 15<sup>th</sup> May 2019 at 6.00 pm in the Village Hall**

	<b>Present:</b> David Millard (Chairman), Earl of Malmesbury, Sue O'Neill, Henri Mogg, Mike Barter, County Councillor Jonathan Glen, District Councillors John Kennett and Chris Dorn, Elizabeth Ford (Clerk).										
1	<b>Election of Chairman and declaration of acceptance of office</b> David Millard was elected as Chairman (proposed by E of M and seconded by MB) and signed the declaration of acceptance of office.										
2	<b>Election of Vice Chairman and declaration of acceptance of office</b> Sue O'Neill was elected as Vice Chairman (proposed by MB and seconded by HM) and signed the declaration of acceptance of office.										
3	<b>Apologies:</b> District Councillor Ken Crookes.										
4	<b>Minutes of last meeting</b> <b>It was resolved</b> to approve the minutes of the last meeting on Monday 18 <sup>th</sup> March 2019.										
5	<b>Declarations of interest relating to this agenda:</b> None.										
6	<b>Matters arising from previous minutes</b> Various highways works were noted. Highways problems should be reported directly using <a href="https://www.fixmystreet.com">https://www.fixmystreet.com</a> . Information on roadworks was available using <a href="https://www.hants.gov.uk/transport/roadmaintenance">https://www.hants.gov.uk/transport/roadmaintenance</a> .										
7	<b>Planning: No applications to be considered at meeting.</b> <i>a. Update on previous applications.</i> Planning application ref. 17/03487/FUL, for a new motorway service station on Land Adjacent to Junction 6 M3 Basingstoke Hampshire, was still ongoing. No other updates. <i>b. Local planning matters</i> (report by District Cllr John Kennett): The Hart Local Plan Inspector had instructed two changes: Hart District to provide an additional 38 houses a year to make up the shortfall in provision in Surrey Heath and the proposal for a new settlement to be removed. Future periodic review of Local Plan would be required but this would be in relation to housing targets rather than policy. The Plan was now expected to be in place in September/October. The implications for planning policy following the changes to the District Council after the election were discussed. Cllr Kennett would now be the ward representative on the Planning Committee.										
8	<b>Finance:</b> <i>a. To receive and approve Section 1 of the 2018/2019 Annual Governance and Accountability Return – Annual Governance Statement</i> The governance assertions were reviewed and <b>it was resolved</b> to approve Section 1 of the 2018/2019 AGAR. <i>b. To receive and approve Section 2 of the 2018/2019 Annual Governance and Accountability Return – Accounting Statements</i> Following review of the 2018/2019 Accounts by DM prior to the meeting, the Accounting Statements were reviewed and <b>it was resolved</b> to approve the 2018/2019 Accounts and Section 2 of the 2018/2019 AGAR. <i>c. To note current financial situation and sign bank statements</i> Bank reconciliations as at 14 <sup>th</sup> May 2019 were approved and signed as correct. Account balances were noted as follows: <table style="margin-left: 40px;"><tr><td>i.</td><td>Treasurer's account</td><td>£23,589.50</td></tr><tr><td>ii.</td><td>Business 30 day account</td><td>£ 12.26</td></tr><tr><td></td><td>Reconciled total</td><td>£23,601.76</td></tr></table> <i>d. Payments and cheques for signature.</i> Payments were approved as per the schedule over the page.	i.	Treasurer's account	£23,589.50	ii.	Business 30 day account	£ 12.26		Reconciled total	£23,601.76	
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10	<p><b>On-going issues</b></p> <p>a. <i>Speedwatch</i> The planned Speedwatch on Monday 13<sup>th</sup> May had been cancelled after Hart DC failed to provide the SID. Thanks were given to the three residents who had previously volunteered, but it was decided that after three years of trying to establish Speedwatch in the village, there were still too few volunteers. If the village wanted the Parish Council to manage the problem of speeding traffic in this way then more residents would have to come forward to take part.</p> <p>b. <i>Website</i> The Clerk was yet to place the instruction for the new website.</p> <p>c. <i>Phone box – Defibrillator, CPR training, Village Emergency Telephone System</i> The VETS was now in operation. No calls had been received. Replacement pads for the defibrillator (both the service and spare sets) would be required in the near future and <b>it was resolved</b> to apply for a County Councillor grant to fund the annual costs of the VETS and defibrillator. Enquiries would be made when the phone box would be painted.</p> <p>d. <i>Parish Lengthsman</i> The Clerk would check with the Parish Lengthsman regarding the removal of the bus stop, other tasks and whether there were any hours remaining to carry over to 2019/2020.</p> <p>e. <i>HC Highways management of roadside trees on Hook Road</i> A further request for maintenance of the trees on Hook Road would be made to HCC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Sue O’N</p> <p>Clerk</p> <p>Clerk</p>
10	<p><b>To discuss councillors responsibilities and confirm parish representatives</b></p> <p>Councillor Responsibilities were confirmed as follows: Henri Mogg - Communications; Sue O’Neill – Health; Earl of Malmesbury – Countryside; Mike Barter- Infrastructure</p> <p>Parish representatives were confirmed as: Footpaths representative – Paul Harrison Village Clean-up organisers – Kevin and Susan Sampson</p>	
11	<p><b>To discuss problem of dog fouling on village footpaths</b></p> <p>A5 laminated “No Dog Fouling” signs, as used near the church, would be placed along the footpath by the barn development.</p>	
12	<p><b>Any other business and items for agenda of next meeting</b></p> <p>County Councillor Jonathan Glen noted the subjects to be covered in his report to the Parish Assembly later that evening.</p>	
13	<p><b>Dates of next meetings</b></p> <p>The next meeting was confirmed as:</p> <p style="text-align: center;">Wednesday 17<sup>th</sup> July at 6pm in Greywell Village Hall</p> <p>HM gave apologies that she would not be able to attend.</p>	

The meeting closed at 6.48pm

**Schedule of cheques and payments for approval/signature on 15<sup>th</sup> May 2019**

Serial	Payee	Services/Goods	Amount	Cheque No	Dated
<b>Retrospective</b>			nil		
<b>Current</b>					
1	E Ford	Clerk salary & expenses (April & May)	£444.23	537	15 <sup>th</sup> May 2019
2	Came and Company	Insurance renewal	£356.92	540	15 <sup>th</sup> May 2019
		<b>Total</b>	<b>£801.15</b>		