

Do the Numbers Limited
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12th April 2021

Beverley Bridgman , Clerk
Greywell Parish Council
Chippington Cottage, Weston Road
Upton Grey
RG25 2RJ

Dear Beverley,

Subject: Review of matters arising from Internal Audit for 31 March 2021

Please find below the list of matters arising following my visit today. The internal audit took place during the COVID lockdown and appropriate allowance has been made for such.

Overall I found the records of the council to be in very good order and I felt that the visit went well.

Control area	Issue	Recommended Action
Standard documents	Due to the ongoing COVID lockdown, the standard documents (Financial regulations, Standing orders, Risk assessment etc) were not re approved in the current year.	It is understood that no changes will be needed and that the documents will be approved in advance of approval of the AGAR.
Grants to external groups	Greywell has not recently made grants to other bodies, but as it has the power to do so it would be good practice to publicise this aspect of community engagement.	A simple grant form along the lines of this could be adopted by the council.

Please find attached my bill for the agreed fee.

If you or your members have any queries or require further information, please do not hesitate to contact me.

Regards



Eleanor S Greene